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MEETING MINUTES

February 23, 2006

A meeting of the Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field, Boise, Idaho. Chair Lockwood called the meeting to order. Attendees and guests introduced themselves. There was a full quorum present.

Members Present:

- Chair R. Mark Lockwood, Idaho Chiefs of Police Association
- Bruce Allcott, Idaho Fire Chiefs Association
- Michael Candelaria, United States Dept. of Interior
- Dan Charboneau, Idaho State Police
- Dia Gainor, Idaho Dept. of Health & Welfare
- Jerry Goetz, Federal Law Enforcement
- Mary Halverson, Idaho Bureau of Homeland Security
- Lt. Col. Art Keen, Idaho National Guard
- Douglas C. Melvin, U.S. Dept. of Homeland Security Transportation Security Administration (via teleconference)
- Lorin Nielsen, Idaho Sheriffs Association
- Marcia Phillips Idaho Association of Counties
- Scott Reinecker, Idaho Dept. of Fish and Game
- Joe Roche, Idaho Dept. of Administration
- Gregory Schwartz, Idaho Dept. of Corrections

Staff:

- Dodie Collier, Project Manager, SIEC
- Sandy Harris, Administrative Assistant, SIEC

Others Present:

- Pam Ahrens, Director Dept. of Administration
- Drew Bodie, Boise County Sheriff
- Lorraine Elfering, Canyon County Sheriff
- Bart Hamilton, Ada County Sheriff Office/ Region 12 700 MHz RPC
- Todd, Herrera, Canyon County Sheriff
- Bob Howard, Bonner County Emergency Mgt.
- Matt Howarth, Motorola
- Nicola Jansen, Ada County Sheriff Office
- Steve Jones, Idaho State Police

- Brian Jordan, Kootenai County
- Scot Maring, Idaho Dept. of Administration
- Rhonda Morton, Idaho State Police
- Mike Nielsen, Bonner County
- Stan Passey, Idaho State Police
- Lex Rutter, Dept. of Administration/ Microwave Services
- Thor Wiegman, Bonner county
- Bruce Wille, ARINC
- Greg Zickau, Dept. of Administration-ITRMC

Review & Approve Minutes—Chair Lockwood

There were no corrections to the January meeting minutes.

MOTION:

Nielsen made a motion to approve the minutes of the January 26, 2006, Statewide Interoperability Executive Council meeting seconded by Charboneau
The motion passed by a unanimous vote.

Lockwood reported that on February 7, 2006, he, Dan Charboneau, Bill Bishop, and Doug Melvin met with Governor Kempthorne to review the Project Proposal to Implement Idaho Cooperative Agencies' Wireless Interoperable Network Concept (I-C-A-WIN) documents that will be taken to the Idaho Congressional delegation. The Governor approved the documents and a letter of support.

Bart Hamilton, Chair of the Region 12 700 MHz RPC, reported that he is waiting to hear from the FCC. The indication is that they are close to approving the Region 12 Idaho 700 MHz Plan and that they will grant a waiver for Montana. He is waiting for final word.

Hamilton also reported on the progress of the Master Site. It has been installed at Idaho State Police (ISP). He is working closely with the ISP and the Department of Administration. He plans to give a demonstration of the Ada County 700 MHz Radio System talking to the Bannock County 700 MHz Radio System at the April SIEC meeting

Brian Jordan, Kootenai County Communications Services Manager, was asked to report on the communication developments in his county. He stated that on February 28, 2006, Motorola will make a presentation proposal for a six site county wide system.

SIEC Funding Subcommittee Update—Doug Melvin (Via Teleconference)

Melvin gave a Funding Subcommittee update via conference phone. He discussed the meeting with the Governor as a decisive meeting that enabled him to move forward. The Appropriations Application, the updated Project Proposal and Implementation Plan had been submitted. He will meet with the Appropriations Committee the night of the SIEC meeting and the next day with follow up work through the next week. He stated that the SIEC may get the full amount that they are requesting with the ability to carry over any unused funds into the next year.

Idaho Department of Administration—Lex Rutter, Public Safety Communications Manager

Rutter gave a PowerPoint presentation on the State of Idaho Public Safety Communications Systems. His topics included: System Overview, Fee Schedule, Rate Setting, Budgets, Staffing, System Capacity, and Future. Click on the link below to view the PowerPoint.

http://www.siec.id.gov/meetings/2006/Presentations/SIEC_Feb_06_Public.ppt

SIEC staff will check into putting Rutter's PowerPoint presentation together with the audio recording of the presentation onto a CD.

It was suggested that Rutter be invited to give an update at the SIEC meeting each month.

SIEC Policy Subcommittee Update—Mark Lockwood

Charboneau reported that the SIEC legislation had been printed and designated Senate Bill 1415. Charboneau went through the draft legislation document page by page giving explanations for some of the content. Copies of the draft were included in each Council member's packet. Charboneau asked for support and concurrence on the actions that he had taken to get the bill printed and before a committee and stood for questions.

MOTION:

Allcott made a motion to support Director Charboneau's legislation as drafted and presented, seconded by Phillips.

In response to further discussion Phillips complimented Charboneau for his leadership and courage. Charboneau stated that there is good support and barring any unforeseen issues the legislation should move forward. He encouraged anybody on the Council who will be available, to testify once the bill gets to the Senate Transportation Committee.

The motion was restated and voted on. The motion passed by a unanimous vote.

SIEC Technical Subcommittee Update—Bruce Allcott, Chair

Allcott reported that the Technical Subcommittee had entered into contract with Sparling and that they had delivered the draft Request for Proposal (RFP) documents for both the needs analyses and the design/build process. The Subcommittee will hold a brief meeting immediately following the SIEC meeting. The Subcommittee will review the documents and exchange comments back and forth through email. On March 6, 2006, there will be a conference call between the Subcommittee members and Sparling to discuss the remaining details of the documents. Sparling will then revise the documents and send the final versions to the Technical Subcommittee by March 16, 2006, who will review them and forward them to the entire SIEC Council for their review. At the March SIEC meeting Sparling will present the final RFP documents to the Council.

Collier briefly discussed a March 2006 MissionCritical article that was written by two Sparling consultants, Brian Nordlund and Spencer Bahner. Idaho was mentioned on page 66 of the article. Copies of the article were included in each Council member's packet.

Idaho State Police Mobile Data Pilot Project—Stan Passey

Passey reported that Idaho State Police (ISP) received a COPS grant that will fund a project consisting of nine 700 MHz mountaintop base stations that will connect into the microwave system and 27-30 mobile data computers that will be installed in ISP cars spread through out the state. They want to determine how the computers will work on a statewide basis as apposed to a centralized location. The system should be operational by August and may be demonstrated at the September SIEC meeting.

ECC Update

Gainor reported that the Commission successfully promulgated rules this session specifically those regarding the distribution of grants for the dedicated funds that the Commission is responsible for. The Commission plans to hire a Project Manager.

Other business - Open Comment Period

Greg Zickau, staff member of the Information Technology Resource Management Council (ITRMC), briefly discussed a draft document that would make Project 25 the standard for all new radio purchases made by state agencies. A copy of the draft document was included in each Council member's packet.

Collier reported on the work that she has been involved in, working closely with the Bureau of Homeland Security (BHS). They are putting their grant package together for future funding for the State of Idaho. The number one priority is interoperable communications which has been identified at the national level through presidential directive and through the US Department of Homeland Security.

Collier reported that that she will meet with Idaho National Laboratory (INL) on Tuesday, February 28, 2006, in Pocatello. Gordon Howell from Bannock County and Michael Clements and Kenneth Fagnant, BHS Area Field Officers, will also attend the meeting. The two areas that INL is interested in are technology and politics.

Planning for the next meeting—Chair Lockwood

The next SIEC meeting will be held on Thursday, March, 23, 2006.

Adjournment—Chair Lockwood

MOTION: Gainer made a motion to adjourn, seconded by Charboneau. The motion passed by a unanimous vote.